

Guidance for Proposing a School Governor / Trust Board Member for a Special Recognition Award



The LGA is keen to promote good governance by recognising the valuable contributions made and celebrating the dedication and impact of governors. Awards are presented annually at our AGM and recorded on a “Roll of Honour” on the LGA website.

Nominations may be made by Chairs of Governors / Trust boards, Headteachers or Governing Bodies / Boards.

The following guidelines may be considered when making a nomination:

1. Length of Service

- Governors who have served for an extended period as long-term commitment often demonstrates sustained dedication and effort. The number of years alone, however, will not necessarily warrant an award.

2. Leadership and Governance Excellence

- Highlight instances of effective leadership, such as chairing the governing body / board or leading a committee.
- Note any training, mentoring, or guidance they’ve provided to other governors or staff.
- Recognise their role in upholding the strategic vision and priorities of the school.
- Recognise governors who have gone above and beyond during challenging times, such as supporting the school through a major crisis, navigating budget constraints, or providing consistent leadership during transitions in school leadership.
- Note examples of their consistent attendance at meetings, active participation, and willingness to engage with difficult or complex issues.

3. Impact on the School and its community

- Detail specific contributions the governor has made to the school and its pupils. This might include:
 - Involvement in key initiatives
 - Contribution to improvements in outcomes
- Acknowledge efforts to build strong relationships with the community, pupils, parents, and local stakeholders.
- Note if they’ve acted as an ambassador for the school, raising its profile or securing partnerships and resources.
- Reflect on personal qualities such as integrity, compassion, and dedication that make the governor a valued member of the school community.

These notes are GUIDELINES – please do not feel that a nomination must meet every point listed. All nominations will be considered by the Executive Body of the LGA.

Nomination Process

- Nominations will be open from the close of business at the AGM to the end of the summer term which precedes the next.
- Those completing a nomination should provide a written summary (200–300 words) detailing the governor's contributions using the above criteria for guidance.
- Nomination should be forwarded to the Chair of the LGA via contact@lancashirega.org.uk